



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Darryl Nobles - Dreamfocus Photography for photography, editing and archiving services for BC Cares event on Saturday, September 7, 2024 Fiscal Impact: \$500.00

Presenter(s): Donald Astrab, VP, Academic Operations, Analytics, & Comm

What is the purpose of this contract and why is it needed? Photography, editing and archiving services for BC CARES event on September 7, 2024. These photos are used for Marketing, Public Relations and Social Media to promote the BC Cares series of volunteer events to our staff and faculty.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? CC0739, BU103, FD100, PG000219.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? It was met- services were excellent and delivery of photos was made according to our scheduled needs.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Not applicable.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: \$500.00 worktags: CC0739, BU103, FD100, PG000219

08/20/24

CC0739 · Community Relations

\$500.00

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm




















7/23/2024

APPROVAL PATH: 12282 Darryl Nobles - Dream Focus Photography - BC CARES

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Jennifer Silverio	AVP Review		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Zaida Riollano	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	Legal Services Review Group	Review and Approval for Form and		 Completed	
6	Board Clerk	Agenda Preparation		 Completed	
7	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
8	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

Darryl Nobles
4724 West Atlantic Blvd, #301
Coconut Creek, Fl. 33063

Broward College
111 E. Las Olas Blvd.
Fort Lauderdale, Fl. 33301

PHOTOGRAPHY PROPOSAL

09/07/24 BCCares:

4 hours x \$125/hr \$ 500.00

TOTAL PROPOSED COSTS \$ 500.00

DREAMFOCUS PHOTOGRAPHY



www.DreamFocusPhotography.com
email: dreamfocusphotography@yahoo.com

Darryl Nobles  (954) 588-0797

Thank You For Your Consideration

EXHIBIT “A” TO PURCHASE ORDER

STATEMENT OF WORK

Description of Goods or Services:

Darryl Nobles of DreamFocus Photography will be providing services on September 7th 2024 for our first BC Cares event taking place on Central campus for FY 2024-2025.

Services will include photographing the attendees and VIPs, both candid and posed shots as well as group photos and any presentations being made. His services will include editing the photos as well as archiving into a reel for us to use for Marketing and Public relations purposes for the College.

Total Consideration Payable for the Goods or Services:

4 hours @ \$125 per hour for a total of \$500.00 for the services.

Darryl Nobles

Dreamfocus Photography

4724 West Atlantic Blvd. #301

Coconut Creek, FL 33063

(954) 588-0797

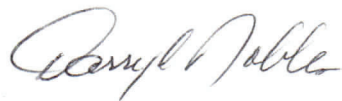
March 12, 2024

To whom it may concern;

I am writing to officially declare my ownership of DreamFocus Photography and to assert that I am the sole employee of the business, thus making me exempt from carrying Workers Compensation insurance as permitted by applicable laws and regulations.

Should you require any additional documentation or information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink that reads "Darryl Nobles". The signature is written in a cursive, flowing style.

Darryl Nobles



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R.V. Nuccio & Associates Insurance Brokers, Inc. 10148 Riverside Drive Toluca Lake, CA. 91602		CONTACT NAME: Robert V. Nuccio PHONE (A/C, No. Ext.): (800) 364-2433 E-MAIL ADDRESS: support@rvnuccio.com FAX (A/C, No.): (818) 980-1595	
INSURED Darryl Nobles 4724 W. Atlantic Blvd. #301 Coconut Creek, FL 33063		INSURER(S) AFFORDING COVERAGE INSURER A: Fireman's Fund Insurance Company INSURER B: Axis Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 21873 37273	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

FORM #/LN	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	UST027214230 PEVD100568	2/14/2024	2/14/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES \$ 100,000 MEDICAL EXPENSE \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		UST027214230 PEVD100568	2/14/2024	2/14/2025	COMBINED SINGLE LIMIT \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in FL) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A			PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional/Errors & Omissions Liability		PEVD100568	2/14/2024	2/14/2025	\$1,000,000
B	AD&D/Accident Medical Expense		ADDI0006933	2/14/2024	2/14/2025	\$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured: The District Board of Trustees of Broward College, Florida
Attention: Risk Management
Description: Village Square Start Date: 04/17/2024 End Date: 04/17/2024 Start Time: 6:00pm End Time: 9:00pm

CERTIFICATE HOLDER Broward College 6400 NW 8 W Ft. Lauderdale, FL 33309	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Robert V. Nuccio
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